

Associates of Applied Science in Surgical Technology Application Checklist

Admission Requirements to be completed before the Application Deadline:

- Complete online application for the AAS in Surgical Technology program via the BSHP website ([Online Application](#)). (*Applicants must be at least 18 years of age.*) **Do not send transcripts until you have submitted your application.**
- Email your Admissions Advisor to verify that your application has been properly submitted.
- Mail **All Official** college transcripts showing completion of your prerequisite courses with final grades of a C or higher:
 - Baptist School of Health Professions
Student Services
8400 Datapoint Drive, San Antonio, TX 78229
- Submit a copy of your High School Diploma, High School Transcript, or GED certificate. If applicable submit DD214 and Military transcripts (Per Department of Education and VA Regulations). Please see VA section below for further details.

****Hepatitis B series MUST be completed before the start of class. (Can take up to 6 months to complete)****

****Failure to complete any of the above by an application deadline will result in removal from the ranking list****

Admissions Decisions:

Admission into the ST program is competitive and based upon an applicant's prerequisite GPA and available class seats. Admission decisions are sent approximately 2 weeks after the admissions deadline.

Note if you are accepted into the program you will receive a 2nd checklist for items that need to be completed before the start of your program.

Program Start Dates

Fall – Day Program
Spring – Day Program

Application Deadlines

Fall
June 15th - Priority Deadline
Spring
Oct 15th - Priority Deadline

Prerequisites

College Level English

Associates of Applied Science in Surgical Technology

Accepted Student Checklist

Admission Requirements to Be Completed After Acceptance but Before 1st Day of Class:

*****Please note that your acceptance is conditional until all of the following have been completed*****

Hepatitis B series MUST be completed before the start of class. (Can take up to 6 months to complete)

- Attend new student Processing Day (date provided by Admissions Advisor)
- Complete health screening with school nurse and be up-to-date with required immunizations – Student Health Nurse – Karen Puguan 210-297-9163 kxpuguan@baptisthealthsystem.com
- Complete and pass a substance abuse test (instructions provided on Processing Day)
- Complete and pass a Group1 criminal background check (instructions provided on Processing Day)
- Proof of health insurance coverage (CareLink is acceptable)
- Proof of American Heart Association (AHA) CPR certification for Healthcare Providers (*no online courses*)
- Provide photocopies of Driver's License and Social Security card
- Complete Student Success Orientation online modules (instructions provided on Processing Day)
- Attend Student Success Day (date provided by Admissions Advisor)

Financial Aid

- To apply for federal aid you must complete the Free Application for Federal Student Aid (FAFSA). Visit www.fafsa.ed.gov and select the Baptist School of Health Professions (Federal school code 014956).

VA Student Requirements

- DD214
- Certificate of Eligibility
- Official Transcripts from all previous educational programs are required prior to student's VA Certification of Enrollment Form being signed by designated School Official [VA Regulation 14254 (C) (4)]. The Veteran will provide the school with a VA Form 1990. The school will complete the Certification of Enrollment Form after the first class day provided that all official transcripts from all previous educational programs have been received. The Certification of Enrollment Form will be signed by the School Official no sooner than the student's enrollment in the program. The school will notify the VA within 30 days if enrollment has ceased.
- ALL military transcripts (can be requested at <https://jst.doded.mil/smart/welcome.do>)
- US Air Force Veterans can request their military transcripts at (<http://www.credentials-inc.com/cgi-bin/dvcgitp.pgm?ALUMTRO012308>)

International Students

- All non-U.S. citizens must meet the same admission criteria as domestic applicants. International applicants are eligible to apply for the AAS degree in Nursing.