

GroupOne Background Check Instructions

Applicants may complete a background check with GroupOne by clicking on the following link:

[GroupOne Background Check](#)

- *The applicant will pay the cost of the criminal background check (approximately \$45)*
- *Please do not complete background check until two months prior to the start of the first semester of the program.*

Applicants who do not hold a Bachelor's or higher degree

Applicants entering with less than a Bachelor Degree must take the ARRT(S) credentialing exam at the time of program completion. To be eligible to sit for this exam at the end of the program, applicants must complete the following steps:

ARRT Requirements

- Submit the cleared GroupOne background check results.

Applicants with background check results that **do not** come back as 'cleared' must complete the following:

- Submit a pre-application ethics clearance completed by the American Registry of Radiologic Technologists (ARRT). <https://www.arrt.org/docs/default-source/ethics/ethics-review-preapplication.pdf>
**The applicant will pay the cost of completing the ARRT pre-application ethics review (approximately \$100).*

Applicants who hold a Bachelor's or higher degree

Applicants with a Bachelor Degree or higher can take either the ARRT or the ARDMS credentialing exam at the time of program completion. To be eligible to sit for either exam at the end of the program, applicants must complete the following steps:

ARDMS Requirements

- Submit the cleared GroupOne background check results.

Applicants with background check results that **do not** come back as 'cleared' must complete the following:

- Submit a pre-application ethics clearance completed by the American Registry of Diagnostic Medical Sonographers (ARDMS). <https://www.ardms.org/wp-content/uploads/pdf/Pre-application-Criminal-ARDMS.pdf>

**The applicant will pay the cost of completing the ARDMS pre-application ethics review (approximately \$125).*

***Applicants that will be taking the ARRT credentialing exam please see ARRT instructions listed above.**

****Hepatitis B series MUST be completed before the start of class. (Can take up to 6 months to complete)****

****Failure to complete any of the above by an application deadline will result in removal from the ranking list****