

Licensed Vocational Nursing (LVN) – *Active Duty Air Force* **Application Checklist**

Admission Requirements to be completed *BEFORE* the Application Deadline:

Air Force leadership refers eligible applicants to LVN Director and names/contact information is provided to Admissions. Eligible applicants are contacted by Admissions Advisor and advised on the steps for applying.

- Complete online application for the Vocational Nursing program via the BSHP website ([Online Application](#)). (*Applicants must be at least 18 years of age.*) **Do not send transcripts until you have submitted your application.**

- Register for TEAS VI entrance exam ([TEAS Registration](#))
 - **ALL** applicants must pass the TEAS entrance test by an application deadline in order to be ranked for admission (*scores are valid for two years*)
 - ***Minimum Scores – 64.3 Reading, 56 Math, 43 Science, 50 English***
 - **Applicants can take the TEAS test no more than two times in a 6-month period AND must wait a minimum of 30 days before testing for a second time.**

- Submit electronic transcripts or mail **All Official** college transcripts showing completion of your prerequisite courses with final grades of a C or higher, *science courses must be 7 years or newer:*
 - Baptist School of Health Professions
Student Services
8400 Datapoint Drive, San Antonio, TX 78229

- Submit a copy of your High School Diploma, High School Transcript, or GED certificate. If applicable submit DD214 and Military transcripts (Per Department of Education and VA Regulations). Please see VA section below for further details.

- Submit Active Duty Air Force Vocational Nursing Applicant Attestation (print form from website, complete and obtain required signature)

- Complete ATI Fundamentals (Level 2 or higher), ATI Fundamentals Dosage Calculation (85% or higher) and Skills verification (pass/fail). (instructions will be provided by Air Force leadership)

****Hepatitis B series MUST be completed before the start of class.****

****Failure to complete any of the above by an application deadline will result in removal from the ranking list****

Admissions Decisions:

Admission into the Vocational Nursing program is competitive and based upon an applicant's GPA, TEAS scores, and available class space. Admission decisions are sent approximately 2 weeks after the admissions deadline.

Note if you are accepted into the program you will need to complete the following checklist for items that need to be completed before the start of your program.

AF Program Start Date:

Spring – February 24th, 2020

Licensed Vocational Nursing (LVN) – Active Duty Air Force Accepted Student Checklist

Admission Requirements to Be Completed *AFTER* Acceptance but Before 1st Day of Class:

*****Please note that your acceptance is conditional until all of the following have been completed*****

****Hepatitis B series MUST be completed before the start of class. (Can take up to 6 months to complete)****

- Submit fingerprints for the purpose of obtaining a criminal history from the Texas DPS/FBI ([Fingerprinting](#)) Please review TX BON Fingerprinting instructions. (Instructions will be provided by email) If applicant has not received TX BON clearance (blue card) by 9/8/17, he/she will not be eligible to start
- Complete ATI/Math/Skills check on campus (date provided by Admissions Advisor)
- Complete health screening with school nurse and be up-to-date with required immunizations – Student Health Nurse – Karen Puguan 210-297-9163 kxpuguan@baptisthealthsystem.com (Print required Health Forms from the website.)
- Complete and pass a substance abuse test (instructions provided by Admissions Advisor)
- Proof of health insurance coverage (CareLink is acceptable)
- Proof of American Heart Association (AHA) CPR certification for Healthcare Providers (*no online courses*)
- Provide photocopies of Driver’s License or Government ID and Social Security card
- Complete Student Success Orientation online modules (instructions provided by Admissions Advisor)
- Attend new student orientation (date provided by Admissions Advisor)

Financial Aid

As an active duty member of the military attending the Baptist School of Health Professions, we strongly discourage seeking federal student loans to supplement the cost of your program since 100% of your tuition and fees have been covered. In addition, since your program is considered a short-term program (i.e., less than 600 clock hours) with total instruction of 372 clock hours, you would not qualify for a Federal Pell Grant per federal regulations.

However, if you believe your situation warrants consideration for federal student loans, please complete the 2017-2018 FAFSA (www.fafsa.ed.gov) and make sure to list our federal school code (014956). Allow 2-3 business days for our school to receive the results and make a determination of your eligibility OR if additional documentation is required.